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UNIVERSITY OF SWAZILAND DEPARTMENT OF ADULT EDUCATION PART-TIME DIPLOMA IN ADULT EDUCATION YEAR II FINAL EXAMINATION PAPER, 2005

TITLE OF PAPER: PROGRAMME PLANNING AND MANAGEMENT

COURSE CODE: AE 203

TIME ALLOWED: THREE (3) HOURS

INSTRUCTION: 1. ANSWER <u>ALL QUESTIONS IN SECTION ''A''</u>

2. ANSWER ANY TWO (2) QUESTIONS FROM SECTION "B"

3. MARKS WILL BE DEDUCTED FOR POORLY WRITTEN ENGLISH.

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.

SECTION "A" ANSWER ALL QUESTIONS IN THIS SECTION

QUESTION1.

- (a) What is a programme?
- (b) Describe the traditional programme planning process
- (c) Explain what is meant by integrated planning?

(25 Marks)

QUESTION2.

Discuss the application of classical school of management in our

organizations today.

(25 Marks)

SECTION "B" ANSWER ANY TWO QUESTIONS FROM THIS SECTION

QUESTION3.

- (a) Describe a programme as a system.
- (b) Discuss the importance of systems approach in organizations.

(25 Marks)

QUESTION4

Analyze the elements that distinguish adult education programme

from other programmes.

(25 Marks)

QUESTION5.

- (a) Outline ten managerial roles as described by Mintzberg.
- (b) Describe the three approaches to planning. (25 Marks)

