

2ND SEM. 2019/2020



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UNIVERSITY OF ESWATINI
FINAL EXAMINATION PAPER

PROGRAMME : **BACHELOR OF SCIENCE IN CONSUMER
SCIENCE EDUCATION**

COURSE CODE : **CED408**

TITLE OF PAPER : **SCHOOL ADMINISTRATION AND FINANCIAL
MANAGEMENT**

TIME ALLOWED : **TWO (2) HOURS**

INSTRUCTIONS : **ANSWER QUESTION ONE (1) AND ANY
OTHER TWO (2) QUESTIONS**

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CHIEF INVIGILATOR**

QUESTION 1 (COMPULSORY)

- (a) Describe Tyler's Scientific Management Theory (1856-1925). Clearly show the strengths and flaws of the model. [20 Marks]
- (b) Discuss the effects of school climate on school effectiveness. [20 Marks]

[TOTAL = 40 MARKS]

QUESTION 2

- (a) School leadership is diverse. Identify the leadership style that you think is the best and support your assertion, giving practical examples. [20 Marks]
- (b) Identify and describe any **one (1)** basic principle of effective supervision. [10 Marks]

[TOTAL = 30 MARKS]

QUESTION 3

- (a) Outline the **five (5)** principles of change management. [10 Marks]
- (b) Describe the following **four (4)** most common methods of budgeting
- | | |
|-----------------------------------|-----------|
| (i) Incremental budgeting | [5 Marks] |
| (ii) Activity-based budgeting | [5 Marks] |
| (iii) Value proposition budgeting | [5 Marks] |
| (iv) Zero- based budgeting | [5 Marks] |

[TOTAL = 30 MARKS]

QUESTION 4

If you were a Human Resource Officer in a school, which **three (3)** job analysis methods would be a must for you to know? Fully explain how each of these methods work.

[TOTAL = 30 MARKS]