

2<sup>ND</sup> SEM. 2018/2019



PAGE 1 OF 2

**UNIVERSITY OF SWAZILAND**  
**FINAL EXAMINATION PAPER**

**PROGRAMME** : **BACHELOR OF SCIENCE IN**  
**CONSUMER SCIENCE EDUCATION**

**COURSE CODE** : **CED408**

**TITLE OF PAPER** : **SCHOOL ADMINISTRATION AND FINANCIAL**  
**MANAGEMENT**

**TIME ALLOWED** : **TWO (2) HOURS**

**INSTRUCTIONS** : **ANSWER QUESTION ONE (1) AND ANY**  
**OTHER TWO (2) QUESTIONS**

**DO NOT OPEN THIS PAPER UNTIL PERMISSION HAS BEEN GRANTED BY THE**  
**CHIEF INVIGILATOR**

**QUESTION 1 (COMPULSORY)**

(a) Describe the following kinds of relationships that exist in schools.

- (i) Parallel play
- (ii) Adversarial
- (iii) Congenial
- (iv) Collegial

[4x2 Marks]

(a) Identify and describe the **six (6)** ethical dimensions of accountability

[6x2 Marks]

(b) Explain the following terms

- (i) Auditing
- (ii) Budget
- (iii) Financial management
- (iv) Accountability

[4x5 Marks]

[TOTAL = 40 MARKS]

**QUESTION 2**

Citing the education system of Eswatini as an example, assess the major characteristics of bureaucratic organisations. Clearly illustrate the organogram of such an organisation.

[TOTAL = 30 MARKS]

**QUESTION 3**

(a) Critique the role played by the government in the formulation of educational policies in Eswatini. [10 Marks]

(b) Identify and explain **five (5)** possible causes of resistance to change in a school. [20 Marks]

[TOTAL = 30 MARKS]

**QUESTION 4**

Describe in full, the **six (6)** principles of budgeting.

[30 Marks]

[TOTAL = 30 MARKS]